



LIVERPOOL
JOHN MOORES
UNIVERSITY



MENTORING
MEMOS

PGCE Primary: Week 1

Phase Expectation Focus	Q8 – How do I establish and maintain positive behaviours for learning that result in a productive learning environment?
Research Summary	In readiness for the first Intensive Training and Practice (ITaP) week, Mahnaz has provided some pre-reading for Day 1 where the rationale and underpinning approaches for this ITaP will be further explored. Please populate the reading notes sheet that can be found in the materials on the Community Canvas. Some of the readings we will consider during the week are: • Bennett, T. (2016) <i>Developing behaviour management content for initial teacher training (ITT)</i> DfE (focus on pages 9-12) • Wubbels, T. (2011) <i>An international perspective on classroom management: what should prospective teachers learn?</i> Teaching Education, 22:2, 113-131, DOI:10.1080/10476210.2011.567838 (focus on pages 114 -119)
Teaching Expectations	In phase 1 student teachers should observe all ages and subjects, including phonics and work with small groups. Documented weekly meetings start. Share audits and assignments. Student Teachers should: • meet with your class teacher (General Mentor) and discuss training needs. • spend the week familiarising yourself with the school and class. • gather information regarding children with specific learning or behaviour needs; planning and preparing; teaching small groups in a supportive role using the class teacher's plans. • share the PoP, mentor guide and phase expectations with your mentor – you have a hard copy of this but it can also be found on the ITT Placement website section B – Programme Curriculum information - https://www.itt-placement.com/index.php • Ensure your mentor is aware of ITaP 1: Behaviour for Learning (week beginning 28th September). • Be introduced to key staff and school policies. • Have an induction to the school's safeguarding and Health and Safety policies. • Discuss your proposed timetable for the following week, ensuring the ITaP activities are planned in. Add it to your placement file.

	• Share your QTS file and Placement One Drive links with your General Mentor and Lead Mentor. • Explore the Autumn 1 curriculum for each subject in your school. Discuss where to find any schemes of work and existing school plans and the names of the subject coordinators.
Curriculum Professional Development Activities (CPDAs)	• Ensure that you have access to all the school's key policies including the policies relating to safeguarding & behaviour management. • Review your audit results and identify subject knowledge priorities. Share these with your mentor as well as any previous experiences in the classroom. • Complete the following pre-ITaP tasks and ensure that they are stored in section 4 of your QTS file. • From school website, write down the school's mission statement and core values and rules, locate and download school policy, draw classroom layout. • Getting to know the school and class. Learn the names of the children and how to spell and pronounce these. You should be starting to make professional relationships. • List all the routines observed in this first week. • In the weekly meeting, student teachers agree to take responsibility for a morning routine. A timetable for observations of routine transitions across school will be planned for the week beginning 28th September.

Reminders for Students	• Attend phase 1 and ITaP 1 briefing at 4pm on Tuesday 22nd September on Teams – see the link below. • Ensure that all your subject knowledge audits are completed and you have uploaded your safeguarding and Prevent Training certificates. • Please complete this survey focusing on your experiences on the programme so far: https://app.onlinesurveys.jisc.ac.uk/s/ljmu/pgce-induction • Make sure that you share with your General Mentor: • Mentor guide • Teaching expectation overview • Phase expectations • Weekly meeting proforma • QTS and placement files link
Reminders for Mentors	• Attend phase 1 and ITaP 1 briefing at 4pm on Tuesday 22nd September on Teams – see the link below. • Ensure that you agree a date/time for a weekly meeting and you have access to: • Mentor guide • Teaching expectation overview • Phase expectations • Weekly meeting proforma • QTS and placement files link
Key Dates	Phase 1 and ITaP 1 briefing at 4pm on Tuesday 22nd September. The link for this can be found below: Microsoft Teams - Join the meeting now Meeting ID: 310 288 847 315 3 Passcode: 8aX69ea6

Education Updates

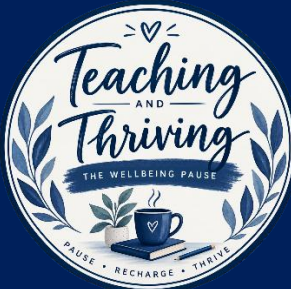
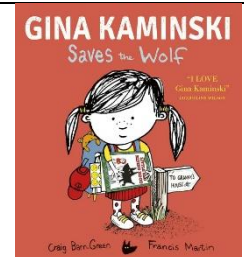
EEF: Nine in 10 schools identify literacy as a key challenge for disadvantaged pupils, while eight in 10 cite attendance – [link](#) – Schools are most likely to identify literacy attainment and attendance as key challenges facing their disadvantaged pupils, according to new research published by the Education Endowment Foundation (EEF).

TES: Allergy Safety: how to ensure your school complies with the law – [link](#) – This summer, the DfE released new statutory guidance about keeping children with allergies safe. Here, two lawyers explain how to make sure your policies and practices are up to date

BBC News: Deep fried food banned under new dinner rules in England – [link](#) - There will be a boost for fresh fruit and vegetables, and deep-fried food will be banned in what the government has called the biggest shake-up to school dinners in England in over a decade.

Recommended Read

Gina Kaminski Saves the Wolf written by Craig Barr-Green and illustrated by Francis Marti. Winner of the UKLA Book Award in the 3-6+ category, Gina Kaminski Saves the Wolf is an empowering retelling of Little Red Riding Hood about challenging the traditional narratives we are told, with a confident, autistic character at its heart.



[The Building Blocks of Good Mental Wellbeing](#)

If you'd like to talk to a Wellbeing Advisor, you can:

- [Book an appointment online](#)
- Visit our drop-in sessions: Monday to Friday, 10am until 4pm in the Student Life Building.
- Contact us by phone: [0151 231 3664](tel:01512313664) or email: studentwellbeing@ljamu.ac.uk

